

MORONGO VALLEY COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS
11207 OCOTILLO STREET. MORONGO VALLEY, CA 92256

REGULAR BOARD MEETING MINUTES

6:00 p.m. Regular Business

February 21, 2024

Covington Park – MPR
11165 Vale Drive
Morongo Valley, CA 92256

<https://morongocsd.specialdistrict.org/>

This Board Meeting will take place in person at the Covington Park MPR, located at the address above. As a convenience to the public, the meeting will be livestreamed for those who wish to observe remotely. Please note that due to the in-person meeting format and technical limitations, members of the public will only be able to provide public comment in person. Please also note that in the event of technical issues that disrupt the meeting livestream, the meeting will continue.

Meeting Livestream VIA Zoom ID: 506 966 7982 Passcode: 629875

The Morongo Valley Community Services District complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call (760) 363-6454. Materials related to any items on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the CSD Main Office, 11207 Ocotillo Street, Morongo Valley, CA 92256.

A. CALL TO ORDER

The Regular Board Meeting of February 21, 2024, was called to order at 6:08 p.m.

B. ROLL CALL

1. Christina Gorke, President, Present
2. Lynn Watts, Vice President, Present
3. Johnny Tolbert, Director, Present
4. Lance Fisher, Director, Present
5. Steve Hayden, Director, Present

C. PLEDGE OF ALLEGIANCE

D. PUBLIC COMMENTS

The Board of Directors now takes time to consider your comments on items which are on the agenda. The acting Chairperson will recognize you at the appropriate time to assist in the orderly and timely conduct of the meeting. When called upon to speak, please state your name and residence. Comments will be limited to three (3) minutes or less for both agenda items and non-agenda items. If you wish to comment on an agenda item or non-agenda item during Public Comment or raise your hand. In addition, members of the public may submit comments electronically prior to the meeting using the form on the District's website. The acting Chairperson will recognize all electronic comments submitted at least 48 hours prior to the meeting either by reading the comment(s) at the meeting or noting on the record that comments were received and provided to the Board at or before the meeting.

No public comments

E. ADDITIONS TO, AND/OR REORDER OF, THE AGENDA

The Board generally considers items in the order listed on the agenda. However, items may be considered in any order as established by the direction of the Board. Under certain circumstances, new agenda items may be added by unanimous vote of the Board. [Gov. Code Sec. 54954.2(b)(2)]

1. Agenda for the Regular Board Meeting of February 21, 2024.

Director Tolbert added item H13 AFG Grant Prepayment to the agenda.

MOTION: Director Tolbert motioned to approve the agenda of the Regular Board Meeting of February 21, 2024, with the amendments.

SECOND: Director Fisher.

RESULT: Motion passes with a 5/0 vote.

F. AGENCY REPORTS

1. Sheriff's Report – San Bernardino County Sheriff's Representative

Sargent Scalise reported that for the Morongo Basin area there's not a whole lot happening. We did just wrap up with KOH. The rain did not help. There was a fatal collision in front of Walmart. They did identify a suspect for the incident through the cameras in the area. He will be held to answer on that.

2. General Manager – Brittany Chavez

General Manager Brittany Chavez reported that the office is up and running. The administrative assistant Taylor resigned and her and Chief Brakebill were interviewing to fill her position in the next week.

3. Fire Chief Report – James Brakebill

Fire Chief Brakebill reported that there were 32 EMS call, 2 fire calls, there was a full cardiac arrest this morning, I would like to thank our crew on shift. There total calls for the month are 46.

4. Cash / Check Disbursements & Credit Card Purchases for January \$125,298.68 – Director Tolbert

Director Tolbert reported that for the month of January the total spending for the CSD was \$125,298.68. That is \$285,172 less than the previous month. Meaning that in January our normal bills came to \$79,137,27. As of January 31st we had \$97,138.23 in our bank account and our total assets were \$158,156.10.

G. CONSENT CALENDAR

Items on the consent calendar are routine matters or formal documents covering previous District Board instruction. Items may be acted on by one motion of the Board unless a Board Member requests a separate discussion and/or action on an item.

1. Minutes of the Regular Board Meeting of January 17, 2024.
2. Minutes of the Special Board Meeting of January 31, 2024.
3. Minutes of the Special Board Meeting of February 3, 2024.
4. Minutes of the Special Board Meeting of February 9, 2024.

MOTION: President Gorke motioned to accept the consent calendar with the changes to January 31, 2024, minutes.

SECOND: Director Tolbert.

RESULT: Motion passes with a 5/0 vote.

H. NEW BUSINESS

1. FIRE CHIEF JOB DESCRIPTION

MOTION: President Gorke motioned to accept the fire chief job description as provided.

SECOND: Director Tolbert.

RESULT: Motion passes with a 5/0 vote.

2. GENERAL MANAGER CONTRACT

The Board of Directors discussed, reviewed, and accepted renewing the Interim General Manager Contract between the Morongo Valley Community Services District and Brittany Chavez. It was agreed to discontinue the Indeed listing as the Board would not be accepting any more resumes at this time.

MOTION: President Gorke motioned to extend the contract between Brittany Chavez and the Morongo Valley Community Services District set to expire May 15, 2024, at our regular meeting and to discontinue the Indeed listing.

SECOND: Director Watts.

RESULT: Motion passes with a 5/0 vote.

3. SMITH MARION & CO AUDIT DRAFT

The Board of Directors discussed, reviewed, and approved the Smith Marion & Co audit draft pending an update to page 8 request for info area request change to General Manager / Fire Chief

MOTION: Director Tolbert motioned to accept the draft with the amendments.

SECOND: President Gorke.

RESULT: Motion passes with a 5/0 vote.

4. MVCSD POLICY HANDBOOK

MOTION: President Gorke motioned accept the MVCSD handbook with the modification to page 33.

SECOND: Director Watts.

RESULT: Motion passes with a 5/0 vote.

5. BEST BEST & KRIEGER PAST DUE INVOICES

MOTION: Director Tolbert motioned to pay the BB&K invoices.

SECOND: Director Hayden.

ROLE CALL: President Gorke Nay, Director Watts Aye, Director Tolbert Aye, Directors Fisher Aye, Director Hayden Aye.

RESULT: Motion passes with a 4/1 vote.

6. TOBACCO FREE COVINGTON PARK

The Board of Directors discussed deeming Covington Park smoke free. Buddy Stogner is donating signs to the District to be hung in the Breezeway at Covington Park.

7. RESOLUTION 2024-01 AGREEMENT BETWEEN MORONGO VALLEY COMMUNITY SERVICES DISTRICT AND THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE) FOR DISPATCH SERVICES DURING THE FISCAL YEARS OF 2023 - 2026

MOTION: President Gorke motioned to accept signing resolution 2024-01.

SECOND: Director Tolbert.

RESULT: Motion passes with a 5/0 vote.

8. FEE WAIVER FORM FOR RESIDENTAL MEDICAL SERVICES RENDERED

MOTION: President Gorke motioned to accept the fee waiver form for medical services rendered.

SECOND: Director Tolbert.

RESULT: Motion passes with a 5/0 vote.

9. MOU NEGOTIATION TEAM

MOTION: Director Tolbert motioned to appoint Matthew Campos, Brittany Chavez General Manager and James Brakebill Fire Chief as the negotiating team.

SECOND: President Gorke.

RESULT: Motion passes with a 5/0 vote.

10. COMPENSATING A GENERAL MANAGER

The Board of Directors discussed and reviewed how the current budget will support compensating a general manger. No action was taken at this time.

11. TMOBILE HOMETOWN GRANT PROJECT

The Board of Directors discussed and reviewed options to bring to the next regular meeting to move forward with the T-Mobile Hometown Grant. No action was taken at this time.

12. GENERAL MANAGER VACATION TIME REQUEST

-ACTION ITEM-

RECOMMENDATION: Brittany Chavez is requesting to take vacation time between February 23, 2024, and February 28, 2024. It is recommended that the Board of Directors discuss, review, and approve the vacation time.

MOTION: Director Watts motioned to approve Brittany Chavez's vacation request.

SECOND: Director Fisher.

RESULT: Motion passes with a 5/0 vote.

13. AFG GRANT

MOTION: Director Tolbert motioned to pay All-Star fire equipment.

SECOND: Director Watts.

RESULT: Motion passes with a 5/0 vote.

I. CLOSED SESSION 754

The Closed Session of the Board of Directors of February 21, 2024, was called to order by President Gorke at 7:54 PM, with Vice-President Watts, Director Tolbert, Director Fisher, Director Hayden General Manager Brittany Chavez, Fire Chief James Brakebill, and Matthew Campos present.

1. Conference with Labor Negotiators
(Government Code Section 54957.6)
Designated District Representatives: James Brakebill and Brittany Chavez
Employee Organization: Morongo Valley Professional Firefighters, IAFF Local 5028
2. Conference with Legal Counsel – Anticipated Litigation
Initiation of litigation pursuant to Government Code Section 54956.9(d)(4)
One potential case
3. Public Employee Performance Evaluation
(Government Code Section 54957)
Title: Fire Chief
4. Conference with Labor Negotiator
(Government Code Section 54957.6)
Designated District Representative: Steven M. Kennedy, General Counsel
Unrepresented Employee: Fire Chief

J. CLOSED SESSION REPORT

The Meeting of the Board of Directors of February 21, 2024, reconvened and was called to order by President Gorke at 9:56 p.m. President Gorke reported that there was no reportable action.

K. INDIVIDUAL DIRECTOR REPORTS

No reports were given.

L. ANNOUNCEMENTS

1. Next Regular Board Meeting March 20, 2024
2. Morongo Valley CSD Board of Directors Meet and Greet February 25, 2024, from 1:00 – 3:00 p.m. at the Small Town Grill.
3. Morongo Valley CSD Board of Directors Meet and Greet March 2, 2024, from 1:00 – 3:00 p.m. at Spaghetti Western.

M. ADJOURNMENT

The Board of Directors motioned to adjourn the Regular Board Meeting of February 21, 2024, at 10:01 p.m.

Moved: President Gorke Second: Director Hayden Vote: 5/0