

**MORONGO VALLEY COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS**

11207 OCOTILLO STREET. MORONGO VALLEY, CA 92256

**REGULAR BOARD MEETING MINUTES**

6:00 p.m. Regular Business

**December 21, 2022**

Covington Park – MPR

11165 Vale Drive

Morongo Valley, CA 92256

<https://morongocsd.specialdistrict.org/>

*The Morongo Valley Community Services District complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call (760) 363-6454. Materials related to any items on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the CSD Main Office, 11207 Ocotillo Street, Morongo Valley, CA 92256.*

**A. CALL TO ORDER**

The Regular Board Meeting of December 21, 2022, was called to order at 6:02 PM.

**B. ROLL CALL**

1. Christina Gorke, President - Present
2. Johnny Tolbert, Director - Present
3. Jennifer Henning, Director - Present
4. Michael Emory, Director - Present
5. James Ronald Whitney, Director - Present

**C. PLEDGE OF ALLEGIANCE**

**D. PUBLIC COMMENTS**

The Board of Directors now takes time to consider your comments on items which are on the agenda. The President will recognize you at the appropriate time to assist in the orderly and timely conduct of the meeting. When called upon to speak, please state your name and residence. Comments will be limited to three (3) minutes or less. If you wish to comment on an agenda item or non-agenda items during Public Comment, fill out the form on our website, or raise your hand. There will also be a one (1) minute Public Comment period before each agenda item.

**Shawna Johnson-** The Board of Directors presented Mrs. Johnson with a plaque for her outstanding service to the Morongo Valley Community.

**E. SWEARING IN OF NEW/ RE-ELECTED BOARD MEMBERS**

Chief Brakebill swore in Director Henning, Director Emory, and Director Whitney.

## **F. APPROVAL OF THE AGENDA**

The Board generally considers items in the order listed on the agenda. However, items may be considered in any order as established by the direction of the Board. Under certain circumstances, new agenda items may be added by a two-thirds vote of the Board. [Gov. Code Sec. 54954.2(b)(2)]

### **1. Agenda for the Regular Board Meeting of December 21, 2022**

**MOTION:** President Gorke motioned to approve the Agenda of the Regular Board Meeting of December 21, 2022, with the amendment to move item H1 to before the approval of the agenda.

**SECOND:** Director Whitney.

**RESULT:** Motion passes with a 5/0 vote.

## **G. AGENCY REPORTS**

### **1. Sheriff's Report – San Bernardino County Sheriff's Representative –**

The Sheriff was not present at this time.

### **2. General Manager / Fire Chief Report – James Brakebill**

Chief Brakebill started off with the emergency service report, we had a total of 6 fires, 35 Rescue and EMS calls, 5 public assist calls and 1 false alarm for a total of 47 calls for the month. We are at 563 calls for the year so far. That doesn't include what is going on this month, so the call volume is going to continue to increase year after year. As far as the district is concerned during the month of November, we were very fortunate to have the Golden State Water District donate \$1250 to the MVCSD, which was used to buy 24 \$50 gift cards that were dispersed by Captain Williams and his crew to the families of Morongo Valley Elementary School on Thursday December 15<sup>th</sup>. Buddy's Christmas event was a joyous event, thank you Buddy for all your hard work. The firefighters finished painting the CSD. Engineer Waters implemented a new tablet command in the work vehicles. We applied for the SCBAS grant and we are resubmitting the SAFERS grant.

### **3. Cash / Checks Disbursements & Credit Card Purchases for November- Director Tolbert**

Director Tolbert reported for November, the CSD spent \$134,149.64. that is \$ 55,409.59 more than the previous month. Bills outside of our normal monthly bills were SDRMA (deductible) for \$27,820.61, 911 Safety Equipment (SCBA Rentals) for \$23,843.28. That means our normal monthly bills were \$ 70,023.93. As of November 30<sup>th</sup>, we had \$481,167.10 in reserves. Currently we use 7 accounts to hold our Reserves. As of November 30<sup>th</sup>, we had \$493,128.10 in our bank account.

### **4. BLM Tower Ad Hoc Committee – Director Henning**

Director Henning has nothing to report.

## H. CONSENT CALENDAR

Items on the consent calendar are routine matters or formal documents covering previous District Board instruction. Items may be acted on by one motion of the Board unless a Board Member requests a separate discussion and/or action on an item.

### 1. Minutes of the Regular Board Meeting of November 19, 2022.

**MOTION:** President Gorke motioned to approve the minutes of the Regular Board Meeting of November 16, 2022, as presented.

**SECOND:** Director Tolbert.

**RESULT:** Motion passes with a 5/0 vote.

## I. NEW BUSINESS

### 1. APPOINTMENT OF PRESIDENT AND VICE PRESIDENT

Director Emory nominated Director Henning as President.

**MOTION:** Director Emory motioned for Director Henning to become President.

**SECOND:** Director Gorke.

**ROLE CALL:** Director Emory- Aye, Director Whitney- Aye, Director Gorke- Aye, Director Tolbert- Aye, Director Henning- Aye.

**RESULT:** Motion passes 5/0 vote.

Director Tolbert nominates Director Gorke for Vice President.

**MOTION:** Director Tolbert motioned for Director Gorke as Vice President.

**SECOND:** No second.

**RESULT:** Motion does not pass.

Director Henning nominates Director Whitney for Vice President.

**MOTION:** President Henning motioned for Director Whitney as Vice President.

**SECOND:** Director Emory.

**RESULT:** Motion passes with a 4/1 vote.

### 2. BOARD OF DIRECTOR TITLES

After reviewing and clarifying the titles and their roles, the Board of Directors agreed to the following; Director Tolbert as the Finance Director, Director Gorke as the Park Commissioner, Director Emory as the Fire Commissioner, and President Henning as the Legislative Government Representative.

**MOTION:** Director Emory motioned for President Henning to be Legislative Commissioner.

**SECOND:** Vice President Whitney.

**RESULT:** Motion passes with a 5/0 vote.

**MOTION:** Vice President Whitney motioned for Director Tolbert to be Finance Commissioner.

**SECOND:** Director Gorke.

**RESULT:** Motion passes with a 5/0 vote.

**MOTION:** President Henning motioned for Director Emory as Fire Commissioner.

**SECOND:** Vice President Whitney.

**RESULT:** Motion passes 5/0 vote.

**MOTION:** Director Tolbert motioned for Director Gorke as Park Commissioner.

**SECOND:** Vice President Whitney.

**RESULT:** Motion passes 5/0 vote.

### **3. RESOLUTION 22-15 AB 361 RECERTIFICATION**

It was mentioned to have flex meetings with an “owl “in the room which is a camera that is following whoever is talking. It was discussed to investigate the California Strong Workforce grant program. The Board of Directors discussed and approved Resolution 22-15 recertifying remote Board meetings under AB361.

**MOTION:** President Henning motioned to approve Resolution 22-15 AB 361 Recertification.

**SECOND:** Director Tolbert.

**RESULT:** Motion passes with a 5/0 vote.

### **4. WEST COAST ARBORIST PIGGYBACK CONTRACT**

It was proposed to have all the trees in the park cataloged by a professional arborist. After some discussion the Board of Directors decided to table this agenda item until the next Board meeting.

**MOTION:** Director Whitney motioned for President Henning and Chief Brakebill to broker the contract for West Coast Arborist.

**SECOND:** Director Emory.

**RESULT:** Motion does not pass.

## **J. CONTINUED BUSINESS**

### **1. PARK FEE SCHEDULE**

It was discussed to amend the process time for reimbursements from 10 days to 30 days. The decision to waive or reduce fees was proposed to be decided by the General Manager. If the General Manager has denied a request, the interested party are able to bring it to the Board of Directors meeting during public comments.

**MOTION:** Vice President Whitney motioned to approve the edits in the contracts with amendments from President Henning.

**SECOND:** Director Emory.

**ROLE CALL:** Director Emory- Aye, Director Whitney- Aye, Director Gorke- Aye, Director Tolbert- Nay, Director Henning- Aye.

**RESULT:** Motion passes 4/1 vote.

#### **K. CLOSED SESSION**

The Regular Closed Session of the Board of Directors of December 21, 2022, was called to order by President Henning at 8:00 p.m., with Vice-President Whitney, Director Tolbert, Director Gorke, Director Emory, and Chief Brakebill present.

The meeting convened into Closed Session to discuss the following items as listed on the Regular Closed Session Meeting Agenda:

**1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Significant Exposure to Litigation

Pursuant to [Government Code Section 54957(b)(1)]:

Title: General Manager / Fire Chief

**2. CONFERENCE WITH LABOR NEGOTIATORS**

[Government Code Section 54957.6]

District Designated Representative: Steven M. Kennedy, General Counsel

Unrepresented Employee: General Manager / Fire Chief

**3. CONFERENCE WITH COUNSEL – ANTICIPATED LITIGATION**

Significant Exposure to Litigation [Government Code Section 54956.9(d)(2)]

One potential case

#### **L. ANNOUNCEMENT OF REPORTABLE CLOSED SESSION ACTIONS**

The Regular Meeting of the Board of Directors of December 21, 2022, reconvened and was called to order by President Henning at 9:44 p.m.

Chief Brakebill reported that the Board of Directors received briefings from Legal Counsel but did not take any reportable action.

#### **M. INDIVIDUAL DIRECTOR REPORTS**

1. President Henning – Nothing to report.
2. Vice President Whitney – Thank you to the Board.
3. Director Tolbert – Thank you to the men and women of the Morongo Valley Fire Department and Merry Christmas.

4. Director Gorke – Thank you to Director Henning for accepting the role of President and the new Board Directors for being here.
5. Director Emory – Nothing to report.

**N. ANNOUNCEMENTS**

1. Next Regular Board Meeting January 18, 2023.

**O. ADJOURNMENT**

The CSD Board of Directors adjourned at 9:46 p.m.

Moved: Director Tolbert    Second: Director Whitney    Vote: Unanimous