



Morongo Valley Community Service District Risk Control Evaluation & Inspection Report

January 26, 2026

Conducted by

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OVERVIEW

On January 06, 2026, SDRMA conducted a Risk Control Evaluation for the Morongo Valley Community Service District. The purpose of the evaluation is three-fold. It is designed to review relevant workplace safety and risk exposures and requirements, evaluate how the District is managing those exposures, and provide guidance and recommendations when warranted. During the evaluation we conducted an inspection of 11207 Ocotillo St, Morongo Valley.

I would like to express our appreciation to Brittany Chavez, General Manager, for your participation and extensive feedback during this process.

PROGRAM PARTICIPATION

The District participates in SDRMA's Workers' Compensation and Property/Liability programs. During the evaluation we discussed the District's operations and potential exposures. We referenced SDRMA's Risk Management Guidebook to assist with identifying applicable regulations and industry best practices. Based on the District's feedback, it was determined the following categories are applicable and were reviewed during the evaluation:

Workers' Compensation Program - Cal/OSHA Regulatory Compliance

- Injury & Illness Prevention
- Bloodborne Pathogens
- Emergency Action Plan
- Equipment & Tool Safety
- Ergonomics
- Fire Prevention
- Hazard Communication
- Hearing Conservation
- Heat Illness Prevention – Outdoor
- Heat Illness Prevention - Indoor
- Industrial Trucks & Heavy Equipment
- Ladder Safety
- Lockout/Tagout
- Personal Protective Equipment
- Respiratory Protection
- Wildfire Smoke Protection
- Workplace Violence Prevention (SB533)

Property/Liability Program – Regulatory Compliance and Industry Best Practices

- ADA Compliance
- Contractual Risk Transfer
- Cybersecurity basics
- Driver safety and vehicle use
- Employment Practices Liability
- Wildfire Risk Management

RECOMMENDATIONS

Based on information gathered during the evaluation, the following recommendations have been issued. Please note, SDRMA is available to assist the District with program development, identifying priorities, and other needed resources.

Workers’ Compensation/CalOSHA Compliance


Category	Observations/Recommendations
Injury & Illness Prevention Program (IIPP) CCR 3203	The District has a written IIPP. The District has procedures in place for communication, hazard identification & correction, accident investigation, and training. All new hires receive their initial training and complete yearly training. Recommendation: Ensure all employees are trained on the program procedures.
Aerosol Transmissible Disease (ATD) CCR 5199	The District confirms they have a written policy in place and offer all staff applicable vaccinations. And conduct yearly training with all fire employees and maintain all documentation on file for all staff.
Bloodborne Pathogens CCR 5193	The District has a written program in place that is consistent with Cal/OSHA requirements. The District has regular training with all fire staff.
Confined Space CCR 5157	The District has confirmed this requirement applies to the District, has a written program in place, and holds regular training with all staff.
Emergency Action Plan CCR 3220	The District is currently working on updating their written emergency action plan, and they do have an evacuation assembly area identified and posted throughout the building.
Equipment & Tool Safety Cal/OSHA Title 8 Index	The District has a written plan in place, large equipment is checked daily, and small equipment is checked on a weekly basis.
Ergonomics CCR 5110	While a written program is not currently required, the District encourages employees to provide feedback on their workstation and tools that may help reduce ergonomic related injuries. The District is aware that we offer onsite ergonomic evaluations at no charge to them if needed.
Fall Protection Cal/OSHA Title 8 Index	The District confirms this requirement applies to them and they do not have a written plan in place. Recommendation: Develop the required written program. A Fall Protection template will be provided to the District.

Category	Observations/Recommendations
Fire Prevention Plan CCR 3221	The District building has a designated 3 rd party vendor responsible for ensuring the fire prevention equipment is maintained and has a written plan in place. Recommendation: Maintain log and calendar reminder for all fire extinguishers to ensure they are properly serviced and maintained yearly.
Hazard Communication CCR 5194	The District has a written program in place with their SDS book on hand in their shop area for all employees to access.
Hearing Conservation CCR 5097	The District requires hearing protection for majority of their operations. And has a written program in place.
Heat Illness Prevention Outdoor and Indoor CCR 3395 and 3396	During the evaluation we reviewed the requirements for both outdoor and indoor heat illness prevention. The District confirmed that both apply to the District and have a written program in place and hold regular training sessions with all staff.
Industrial Trucks & Heavy Equipment Article 25	The District has a written program in place and complete daily inspections of all heavy equipment.
Ladder Safety CCR 3276	Safe operating procedures are in place and employees are trained on the proper use and care of portable ladders.
Lockout/Tagout CCR 3314	The District has confirmed they have operations that require logout/tagout procedures during a potential fire. The District has a written program in place.
PPE Hazard Assessment CCR 3380	Cal/OSHA requires employers to conduct a written assessment to determine which hazards and exposure may require the use of Personal Protective Equipment (PPE) for the eyes, face, head, hands, feet, and limbs. The District has identified their exposures and provided all necessary PPE.
Respiratory Protection CCR 5144	The District has confirmed they have operations that respiratory protection is required. The District has a written program in place for the SCAB and Respiratory mask with yearly fittings.
Wildfire Smoke Employee Protection CCR 5141.1	The District adheres to the Cal/OSHA requirements. During wildfire smoke conditions the District monitors the air quality and regularly evaluates conditions to determine if employees should work indoors. We discussed the requirement to have N-95 respirators available on a voluntary basis and the District confirmed they have supply on hand.
Workplace Violence Prevention SB 553	The District has a written Workplace Violence Prevention Plan in place. That was introduced in July 2024.

Property/Liability

Category	Observations/Recommendations
ADA Compliance	<p>The District has limited public access and parking is available. Complaints can be filed by contacting the District and submitting a complaint through the website.</p>
Contractual Risk Transfer	<p>The District utilizes limited contractors; however, the use of risk transfer Language in contracts is essential when utilizing contractors and suppliers. The District has a legal team that oversees all contracts</p> <p>Recommendation: Review the best practices outlined in the SDRMA Risk Management Guidebook.</p>
Cybersecurity Basics	<p>During the evaluation we spoke about cybersecurity and the District has a dedicated vendor that manages all cybersecurity needs.</p> <p>Recommendation: Review the best practices outlined in the SDRMA Risk Management Guidebook to ensure the District is protecting systems, networks, and programs from digital attacks.</p>
Driver Safety & Vehicle Use	<p>All employees are included in the PULL notice program. Employees are allowed to drive personal vehicles while on District business. Drivers are all class C with F endorsement and class A. The District has a policy in place.</p> <p>Recommendations: Defensive driver training is recommended through Vector Solutions for any employee that drives on District time.</p>
Employment Practices Liability	<p>The District’s personnel manual was updated in 2022 and again in 2025 and includes the best practices outlined in the SDRMA Risk Management Guidebook.</p>

Hazard Inspection Recommendations:

Rec #	Observations/Recommendations
25-1:	<p data-bbox="300 247 1477 367">CCR 3203 Include procedures for identifying and evaluating workplace hazards including scheduled periodic inspections to identify unsafe conditions and work practices. Inspections shall be made to identify and evaluate hazards: Damaged carpet is a tripping hazard.</p> 

25-2

Secure upper storage in the restroom, and consider installing safety net to prevent falling objects in the event of an earthquake.



SDRMA ASSISTANCE

The SDRMA Risk Management Guidebook has been provided to assist the District with guidance on workplace safety and risk management best practices. It is also available in [MemberPlus](#) on the Risk Control page. Your SDRMA Risk Control team is also available to assist with developing a recommendation action plan. We can also assist with Cal/OSHA compliance, written program development, hazard inspections, ergonomic evaluations, and training resources, at no cost to the District.

Please contact Guillermo De La Torre, Sr. Risk Control Specialist, with any questions or requests for assistance.

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Please note the SDRMA Risk Control Evaluation is not intended to cover all workplace safety and property/liability exposures. The information contained in this report is based on information gathered and observed at the time of the evaluation. The information does not guarantee that operations, whether noted or not, are in compliance with federal, state, or local laws or regulations.