

MORONGO VALLEY COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

11207 OCOTILLO STREET. MORONGO VALLEY, CA 92256

REGULAR BOARD MEETING MINUTES

6:00 p.m. Regular Business

September 20, 2023

Covington Park – MPR
11165 Vale Drive
Morongo Valley, CA 92256

<https://morongocsd.specialdistrict.org/>

This Board Meeting will take place in person at the Covington Park MPR, located at the address above. As a convenience to the public, the meeting will be livestreamed for those who wish to observe remotely. Please note that due to the in-person meeting format and technical limitations, members of the public will only be able to provide public comment in person. Please also note that in the event of technical issues that disrupt the meeting livestream, the meeting will continue.

Meeting Livestream VIA Zoom ID: 506 966 7982 Passcode: 629875

The Morongo Valley Community Services District complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call (760) 363-6454. Materials related to any items on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the CSD Main Office, 11207 Ocotillo Street, Morongo Valley, CA 92256.

A. CALL TO ORDER

The Board of Directors called the Regular Board Meeting to order at 6:01 p.m.

B. ROLL CALL

1. Christina Gorke, President, Present
2. Lynn Watts, Vice President, Present
3. Johnny Tolbert, Director, Present
4. Lance Fisher, Director, Present
5. Steve Hayden, Director, Present

C. PLEDGE OF ALLEGIANCE

D. PUBLIC COMMENTS

The Board of Directors now takes time to consider your comments on items which are on the agenda. The acting Chairperson will recognize you at the appropriate time to assist in the orderly and timely conduct of the meeting. When called upon to speak, please state your name and residence. Comments will be limited to three (3) minutes or less for both agenda items and non-agenda items. If you wish to comment on an agenda item or non-agenda item during Public Comment or raise your hand. In addition, members of the public may submit comments electronically prior to the meeting using the form on the District's website. The acting Chairperson will recognize all electronic comments submitted at least 48 hours prior to the meeting either by reading the comment(s) at the meeting or noting on the record that comments were received and provided to the Board at or before the meeting.

Bradly Budinger

E. ADDITIONS TO, AND/OR REORDER OF, THE AGENDA

The Board generally considers items in the order listed on the agenda. However, items may be considered in any order as established by the direction of the Board. Under certain circumstances, new agenda items may be added by unanimous vote of the Board. [Gov. Code Sec. 54954.2(b)(2)]

1. Agenda for the Regular Board Meeting of September 20, 2023.
Add MOU between MBA and MVCS D for medical supplies as item J3.

MOTION: Director Tolbert motioned to add the MOU to tonight's agenda

ROLE CALL: President Gorke; Nay, Vice President Watts; Nay, Director Tolbert; Aye, Director Fisher; Aye, Director Hayden; Aye

RESULT: Motion passes with a 3/2 vote

MOTION: President Gorke motioned to accept agenda with the amendments.

SECOND: Director Tolbert seconds.

RESULT: Motion passes with a 5/0 vote.

F. AGENCY REPORTS

1. Sheriff's Report – San Bernardino County Sheriff's Representative

Not present

2. General Manager/Fire Chief Report – James Brakebill

Chief Brakebill reported 56 calls of service during this month. On September 26, 2023, we will be meeting with FEMA regarding the public assistance for the winter storm. November 18, 2023, is the Elks Lodge dinner to appreciate first responders. An email was sent to Dawn Rowe to receive for disaster relief funds.

3. Cash / Check Disbursements & Credit Card Purchases for August – Director Tolbert

Director Tolbert reported that for the month of August the District spent \$114,518.80.

4. General Manager Ad Hoc Committee – Directors Watts and Fisher

Nothing to report at this time.

G. CONSENT CALENDAR

Items on the consent calendar are routine matters or formal documents covering previous District Board instruction. Items may be acted on by one motion of the Board unless a Board Member requests a separate discussion and/or action on an item.

1. Minutes of the Regular Board Meeting of August 16, 2023.

2. Minutes of the Special Board Meeting of August 26, 2023.

3. Minutes of the Special Board Meeting of August 30, 2023.

Vote end was off it should be 4/0 instead of 5/0 for the meeting adjournment.

4. Minutes of the Special Board Meeting of September 6, 2023.

Item F3 motioned was recorded incorrectly.

MOTION: President Gorke motioned to accept the Minutes of the Regular Board meeting of August 16, 2023, and the Minutes of the Special Board Meeting of August 26, 2023, however, the Special Board Meeting of August 30, 2023, and Special Board Meeting of September 6, 2023 need revisions and to be brought back at the next regular Board Meeting.

SECOND: Director Tolbert seconds.

RESULT: Motion passes with a 5/0 vote.

H. CONTINUED BUSINESS

1. BUDGET WORKSHOP TO ADOPT A PRELIMINARY BUDGET FOR FISCAL YEAR 2023 – 2024
On August 30, 2023, the Board of Directors began a budget workshop to adopt a 2023 – 2024 fiscal year budget. The Board of Directors continued with the workshop and adopted a 2023 – 2024 preliminary budget.

MOTION: Director Tolbert motioned to adopt the 2023 – 2024 preliminary budget.

SECOND: Director Watts seconds.

RESULT: Motion passes with a 5/0 vote.

2. GENERAL MANAGER JOB DESCRIPTION
The District has a general manager job description on file that has not been amended since 2012. It is recommended that the Board of Directors review and amend the general manager job description with any necessary updates.

MOTION: President Gorke motioned to accept the general manager job description with the amendments

SECOND: Director Tolbert seconds.

RESULT: Motion passes with a 5/0 vote.

3. MEDICAL SUPPILES MOU BETWEEN MBA AND MVCSD
The Board of Directors discuss the MOU between MBA and MVCSD.

MOTION: Director Tolbert motioned to accept the MOU between MBA and MVCSD.

SECOND: Director Watts seconds.

RESULT: Motion passes with a 5/0 vote.

I. INDIVIDUAL DIRECTOR REPORTS

Recording not audible enough to create accurate minutes.

J. ANNOUNCEMENTS

1. Next Regular Board Meeting October 18, 2023

K. ADJOURNMENT

Moved: Second: Vote: