

**MORONGO VALLEY COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS**  
11207 Ocotillo Street Morongo Valley, CA 92256

**REGULAR BOARD MEETING MINUTES**

Conference via "Zoom"

**Call:** 1 (669) 900-6833 **Meeting ID:** 895 0895 3517 **Password:** 315550

Public input/questions will be conducted through Microsoft Forms which can be found on our website under the "Board Meetings" tab. The Morongo Valley CSD is in alignment with the Order of the Health Officer of the County of San Bernardino for the Control of COVID-19 dated April 23, 2020 and still in effect.

More information on how to join a Zoom Meeting or access Public Comments is on our website.

<https://morongocsd.specialdistrict.org/>

6:00 p.m. Regular Business

**August 18, 2021**

The Morongo Valley Community Services District complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call (760) 363-6454. Materials related to any items on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the CSD Main Office, 11207 Ocotillo Street, Morongo Valley, CA 92256.

Government Code Section 54954.2 (a)(3) [Brown Act] – States that, "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that member of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda".

**A. CALL TO ORDER**

The Regular Board Meeting of August 18, 2021, was called to order at 6:05 PM.

**B. ROLL CALL**

1. Gayl Swarat, President, **Present**
2. Kristina Brook, Vice President, **Present**
3. Laurie Klimowicz, Director, **Present**
4. Johnny Tolbert, Director, **Present**
5. Christina Gorke, Director, **Present**

**C. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Director Klimowicz.

**D. PUBLIC COMMENTS**

The Board of Directors now takes time to consider your comments on items which are on the agenda. The President will recognize you at the appropriate time to assist in the orderly and timely conduct of the meeting. When called upon to speak, please state your name and residence. Comments will be limited to three (3) minutes or less. If you wish to comment on an agenda item or non-agenda items during Public Comment, fill out the form on our website, or raise your hand.

There will also be a one (1) minute Public Comment period before each agenda item.  
**There were no public comments at this time.**

#### **E. APPROVAL OF THE AGENDA**

The Board generally considers items in the order listed on the agenda. However, items may be considered in any order as established by the direction of the Board. Under certain circumstances, new agenda items may be added by a two-thirds vote of the Board. [Gov. Code Sec. 54954.2(b)(2)]

1. Agenda for the Regular Board Meeting of August 18, 2021

**MOTION:** Director Klimowicz motioned to accept the Agenda for the Regular Board Meeting of August 18, 2021, as presented.

**SECOND:** Director Gorke seconds.

**RESULT:** Motion passed with a 5-0 vote.

#### **F. AGENCY REPORTS**

1. Sheriff's Report – San Bernardino County Sheriff's Representative  
**The Sheriff was not in attendance.**

2. Director of Operation's Report – Gerald Yearsley  
**Director of Operations Yearsley reported the following. The CSD office hired two new girls to help in the office as administrative assistant Brittany Chavez had accepted a job offer at the hospital. However, she was still coming down every night helping in the office. After meeting with the San Bernardino County Health Department, the CSD was able to open the Covington Park kitchen without remodeling with the understanding that there was to be no food sales. Lastly, he mentioned that there was a strike team out on the McFarland Fire.**

**MOTION:** Director Brook motioned to accept the Director of Operations report as presented.

**SECOND:** Director Gorke seconds.

**RESULT:** Motion passed with a 5-0 vote.

3. Risk Management and Public Relations Ad Hoc Committee Report – Directors Klimowicz and Brook  
**There was nothing to report at this time.**

4. Fire Apparatus Driving Parameters Ad Hoc Committee – Director Brook and Tolbert  
**There was nothing to report at this time.**

5. Morongo Valley Community Services District and Fire Department Funding Ad Hoc Committee – President Swarat and Director Gorke  
**There was nothing to report at this time.**

6. Morongo Valley Sports League – Buddy Stogner  
**Mr. Stogner reported that this was an excellent season. The kids even enjoyed a movie night, where over 250 people showed up to watch Sandlot. He will continue to maintain the field and is planning another movie night soon. Mr.**

**Stogner thanks the Board of Directors for making this possible after a stressful year of COVID. He also urges the public to beware as there has been mountain lion sighting in the park.**

## **G. CONSENT CALENDAR**

Items on the consent calendar are routine matters or formal documents covering previous District Board instruction. Items may be acted on by one motion of the Board unless a Board Member requests a separate discussion and/or action on an item.

### **1. Minutes of the Regular Board Meeting of July 21, 2021**

**MOTION:** Director Tolbert motioned to accept the Minutes of the Regular Board Meeting of July 21, 2021, as presented.

**SECOND:** Director Brook seconds.

**RESULT:** Motion passed with a 5-0 vote.

### **2. Minutes of the Special Board Meeting of July 29, 2021**

**MOTION:** Director Brook motioned to accept the Minutes of the Special Board Meeting of July 29, 2021, as presented.

**SECOND:** Director Tolbert seconds.

**RESULT:** Motion passed with a 5-0 vote.

### **3. Cash/Checks Disbursements & Credit Card Purchases for May - \$76,586.37**

**MOTION:** Director Tolbert motioned to accept the cash / checks disbursements and credit card purchases for May as presented.

**SECOND:** Director Klimowicz seconds.

**RESULT:** Motion passed with a 5-0 vote.

## **H. NEW BUSINESS**

### **1. ADMINISTRATIVE BONUS**

The Board of Directors discussed bonus pay for the office personnel. President Swarat stated that during the last meeting she forgot about the office personnel. She believes they should all get \$2,000 for the time and effort they put in during last years fire season.

**MOTION:** Director Tolbert motioned to reward Director of Operations Yearsley, Deputy Chief Brakebill, and Administrative Assistant Brittany Chavez for their extra strike team time of \$2,000.

**SECOND:** Director Brook seconds.

**ROLE CALL:** President Swarat Aye, Vice President Brook Aye, Director Tolbert Aye, Director Klimowicz Aye, Director Gorke Aye.

**RESULT:** Motion passed with a 5-0 vote.

### **2. DISCUSSION OF VACATION ACCRUAL**

The Board of Directors discussed vacation accrual for full time personnel. It was stated that there was a cap on vacation set back in 2012 – 2013. Director Tolbert mentioned he may have records and will look back on them. This item was tabled until the next board meeting.

**3. SMITH AND MARION CO ENGAGEMENT LETTER**

The Board of Directors discussed approving the Smith and Marion Co engagement letter.

**MOTION:** Director Tolbert motioned at approve signing the Smith and Marion CO engagement letter for \$9,697.

**SECOND:** Director Brook seconds.

**RESULT:** Motion passed with a 5-0 vote.

**I. OLD BUSINESS**

**4. ADD EMPLOYEE BIRTHDAY AS HOLIDAY**

The Board of Directors discussed and approved adding the CSD employee's birthday as a holiday.

**MOTION:** Director Brook motioned to accept an employee's birthday as a holiday.

**SECOND:** Director Tolbert seconds.

**RESULT:** Motion passed with a 5-0 vote.

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*END OF ADMINISTRATIVE ITEMS*

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**H. INDIVIDUAL DIRECTOR REPORTS**

1. President Swarat – Thanks everyone for being here. We are getting better at being a team. Thank you to Chief Yearsley and Brittany.
2. Vice President Brook – We are going back to school, she is super excited.
3. Director Klimowicz – She is excited to be going back to school. She really appreciates the Fire Department.
4. Director Tolbert – He thanks the Fire Department and hopes the strike team is careful and safe. He thanks Chief Yearsley, Chief Brakebill, Brittany and Buddy.
5. Director Gorke – She gave a shoutout to Brittany. She is glad she got to meet her and work with her.

**MORONGO VALLEY COMMUNITY SERVICES DISTRICT**

**I. ANNOUNCEMENTS**

6. Next Regular Board Meeting: September 15, 2021

**J. ADJOURNMENT**

**Adjourned at 6:59 PM.**

Moved: President Swarat Second: Director Tolbert Vote: 5/0