

**MORONGO VALLEY COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS**  
11207 OCOTILLO STREET. MORONGO VALLEY, CA 92256

**REGULAR BOARD MEETING AGENDA**

6:00 p.m. Regular Business

**March 15, 2023**

Covington Park – MPR  
11165 Vale Drive  
Morongo Valley, CA 92256

<https://morongocsd.specialdistrict.org/>

This Board Meeting will take place in person at the Covington Park MPR, located at the address above. As a convenience to the public, the meeting will be livestreamed for those who wish to observe remotely. Please note that due to the in-person meeting format and technical limitations, members of the public will only be able to provide public comment in person. Please also note that in the event of technical issues that disrupt the meeting livestream, the meeting will continue.

Meeting Livestream VIA Zoom ID: 506 966 7982 Passcode: 629875

*The Morongo Valley Community Services District complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call (760) 363-6454. Materials related to any items on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the CSD Main Office, 11207 Ocotillo Street, Morongo Valley, CA 92256.*

**A. CALL TO ORDER**

**B. ROLL CALL**

1. Jennifer Henning, President
2. James Ronald Whitney, Vice President
3. Jonny Tolbert, Director
4. Christina Gorke, Director
5. Michael Emory, Director

**C. PLEDGE OF ALLEGIANCE**

**D. PRESENTATIONS**

**Samuel Martinez, Executive Officer, LAFCO for San Bernardino County**

*LAFCO 101: A brief introduction to our Local Agency Formation Commission for San Bernardino County.*

**E. PUBLIC COMMENTS**

The Board of Directors now takes time to consider your comments on items which are on the agenda. The President will recognize you at the appropriate time to assist in the orderly and timely conduct of the meeting. When called upon to speak, please state your name and residence. Comments will be limited to three (3) minutes or less for both agenda items and non-agenda items. If you wish to comment on an agenda item or non-agenda item during Public Comment, or raise your hand. In addition, members of the public may submit comments electronically prior to the meeting using the form on the District's website. The President will recognize all electronic comments submitted at least 48 hours prior to the meeting either by reading the comment(s) at the

meeting or noting on the record that comments were received and provided to the Board at or before the meeting.

#### **F. APPROVAL OF THE AGENDA**

The Board generally considers items in the order listed on the agenda. However, items may be considered in any order as established by the direction of the Board. Under certain circumstances, new agenda items may be added by a two-thirds vote of the Board. [Gov. Code Sec. 54954.2(b)(2)]

1. Agenda for the Regular Board Meeting of March 15, 2023.

**-ACTION ITEM-**

**RECOMMENDATION:** Accept and approve the March 15, 2023, agenda.

#### **G. AGENCY REPORTS**

1. Sheriff's Report – San Bernardino County Sheriff's Representative
2. General Manager/Fire Chief Report – James Brakebill
3. Cash / Check Disbursements & Credit Card Purchases for January and February – Director Tolbert

#### **H. CONSENT CALENDAR**

Items on the consent calendar are routine matters or formal documents covering previous District Board instruction. Items may be acted on by one motion of the Board unless a Board Member requests a separate discussion and/or action on an item.

1. Minutes of the Regular Board Meeting of December 21, 2022.

**-ACTION ITEM-**

**RECOMMENDATION:** *Approve*

2. Minutes of the Regular Board Meeting of January 18, 2023.

**-ACTION ITEM-**

**RECOMMENDATION:** *Approve*

3. Minutes of the Special Board Meeting of February 2, 2023.

**-ACTION ITEM-**

**RECOMMENDATION:** *Approve*

4. Minutes of the Special Board Meeting of February 23, 2023.

**-ACTION ITEM-**

**RECOMMENDATION:** *Approve*

#### **I. NEW BUSINESS**

1. DISCUSS PRESENTING FIRE CHIEF BRAKEBILL WITH A PROCLAMATION FROM THE DISTRICT RECOGNIZING HIS PAST ACCOMPLISHMENTS RELATED TO HIS DUTIES AS FIRE CHIEF.

**-ACTION ITEM-**

**RECOMMENDATION:** It is recommended that the Board of Directors discuss and approve recognizing Fire Chief Brakebill with a Proclamation from the Morongo Valley Community Services District Board of Directors.

2. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) WORKSHOP INVOICE AND CM ENGRAVERS INVOICE FOR PAST BOARD MEMBER RECOGNITION PLAQUES

**-ACTION ITEM-**

**RECOMMENDATION:** Review and discuss the invoice from California Special Districts Association (CSDA) in the amount of \$225 related to Board Member attendance at the 2022 Annual Conference held August 22-25, 2022; and invoice from CM Engravers in the amount of \$289.33 for recognition plaques for past Vice President Kristina Brook recognizing a decade of service to the CSD and for Board Member Shawna Johnson acknowledging ten months of service to the CSD.

3. DISCUSS PAST LEGAL EXPENSES INCURRED BY THE MORONGO VALLEY CSD

**-DISCUSSION ITEM-**

**RECOMMENDATION:** Discuss legal expenses incurred by the Morongo Valley Community Services District.

4. PUBLIC REVIEW OF ENGAGEMENT LETTER FOR BB&K

**- DISCUSSION ITEM-**

**RECOMMENDATION:** It was requested by Director Tolbert that the engagement letter from BB&K be added to the agenda for public review and comments. It is recommended that the Board of Directors review, discuss, answer questions, and make recommendations accordingly.

5. STATION 461 MOLD MITIGATION

**-ACTION ITEM-**

**RECOMMENDATION:** Mold has recently been discovered in the kitchen and bathrooms of Station 461. It is recommended that the Board of Directors discuss and approve a mold mitigation plan for the health and safety of the Morongo Valley Fire Staff.

**J. CONTINUED BUSINESS**

1. DISCUSSION OF OVER-BUDGETED SPENDING EXCEEDING A QUARTER OF A MILLION DOLLARS (\$250,000) IN JUST SIX MONTHS (JULY 1 – DECEMBER 30, 2022).

**-ACTION ITEM-**

**RECOMMENDATION:** Receive and discuss: A report from Financial Director Tolbert; Causes and details for over-budgeted spending exceeding a quarter of a million dollars (\$250,000.) in just six months; Review MVCSD Financial Practice Guidelines; Discuss budgetary risks to the Morongo Valley Community Services District in relation to the *LAFCO Special Study for the Morongo Valley Community Services District dated January 19, 2022.*

2. MAINTENANCE PERSONNEL TRUCK USAGE

**-ACTION ITEM-**

**RECOMMENDATION:** Staff update on available options for obtaining a maintenance vehicle for staff.

**K. INDIVIDUAL DIRECTOR REPORTS**

1. President Henning
2. Vice President Whitney
3. Director Tolbert
4. Director Gorke
5. Director Emory

**L. ANNOUNCEMENTS**

1. Next Regular Board Meeting April 19, 2023

**M. ADJOURNMENT**

Moved:        Second:        Vote:

I certify under penalty of perjury under California State Law that the foregoing agenda for the Morongo Valley CSD Board of Directors meeting was posted in the District Office Bulletin Board, the Covington Park Bulletin Board, and the Morongo Valley Café window not less than 72 hours prior to the meeting.

*James A. Brakebill*

[James A. Brakebill \(Mar 9, 2023 18:00 PST\)](#)

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Jim Brakebill, General Manager

*Jennifer Henning*

[Jennifer Henning \(Mar 9, 2023 12:58 PST\)](#)

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Jennifer Henning, President

Dated this 9<sup>th</sup> day of March.

# mv-agenda.regmtg-031523

Final Audit Report

2023-03-10

Created:	2023-03-09
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