

**MORONGO VALLEY COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS**

11207 OCOTILLO STREET. MORONGO VALLEY, CA 92256

**REGULAR BOARD MEETING MINUTES**

6:00 p.m. Regular Business

**December 17, 2025**

Covington Park – MPR

11165 Vale Drive

Morongo Valley, CA 92256

<https://morongocsd.specialdistrict.org/>

*The Morongo Valley Community Services District complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call (760) 363-6454. Materials related to any items on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the CSD Main Office, 11207 Ocotillo Street, Morongo Valley, CA 92256.*

**A. CALL TO ORDER**

The Regular Board Meeting of December 17, 2025, was called to order at 6:02 p.m.

**B. ROLL CALL**

1. Christina Gorke, President, present
2. Lance Fisher, Vice President, present
3. Johnny Tolbert, Director, present
4. Steve Hayden, Director, not in attendance
5. Eva Rowles, Director, not in attendance

**C. PLEDGE OF ALLEGIANCE**

**D. PUBLIC COMMENTS**

The Board of Directors now takes time to consider your comments on items which are on the agenda. The acting Chairperson will recognize you at the appropriate time to assist in the orderly and timely conduct of the meeting. When called upon to speak, please state your name and residence. Comments will be limited to three (3) minutes or less for both agenda items and non-agenda items. If you wish to comment on an agenda item or non-agenda item during Public Comment or raise your hand. In addition, members of the public may submit comments electronically prior to the meeting using the form on the District's website. The acting Chairperson will recognize all electronic comments submitted at least 48 hours prior to the meeting either by reading the comment(s) at the meeting or noting on the record that comments were received and provided to the Board at or before the meeting.  
Cindy Byran

**E. ADDITIONS TO, AND/OR REORDER OF, THE AGENDA**

The Board generally considers items in the order listed on the agenda. However, items may be considered in any order as established by the direction of the Board. Under certain circumstances, new agenda items may be added by unanimous vote of the Board. [Gov. Code Sec. 54954.2(b)(2)]

1. Agenda for the Regular Board Meeting of December 17, 2025.

**-ACTION ITEM-**

**RECOMMENDATION:** Accept and approve the December 17, 2025, agenda.

Gorke motioned to accept

Tolbert

3/0

## **F. AGENCY REPORTS**

1. Sheriff's Report – San Bernardino County Sheriff's Representative
2. Fire Safe Counsel – Justin Merino
3. General Manager – Brittany Chavez
4. Fire Chief Introduction – Michael Caltabiano
5. Cash / Check Disbursements & Credit Card Purchases for November \$77,782.99 - Director Tolbert

## **G. CONSENT CALENDAR**

Items on the consent calendar are routine matters or formal documents covering previous District Board instruction. Items may be acted on by one motion of the Board unless a Board Member requests a separate discussion and/or action on an item.

1. Minutes of the Regular Board Meeting of October 22, 2025.
2. Minutes of the Regular Board Meeting of November 12, 2025.
3. Minutes of the Special Board Meeting of December 03, 2025.

**MOTION:** Director Tolbert motioned to accept the Regular Board Meeting of November 12, 2025, and the Special Board Meeting of December 03, 2025, as presented.

**SECOND:** Director Fisher

**RESULT:** Motion passes with a 3/0 vote.

## **H. NEW BUSINESS**

1. UPDATING DISTRICT POLICIES/MISSION STATEMENT  
**This item was tabled.**
2. OUTSOURCING HR SERVICES  
**This item was tabled.**
3. BRUNICK, MCELHANEY & KENNEDY UPDATED RETAINER AGREEMENT  
**Tabled with updated language.**

## **I. CLOSED SESSION**

The Closed Session of the Board of Directors of December 17, 2025, was called to order by President Gorke at 6:21 PM, with Vice President Fisher, Director Tolbert, General Counsel Steve Kennedy and General Manager Brittany Chavez.

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)  
One potential case

## **J. CLOSED SESSION REPORT 754**

The Closed Meeting of the Board of Directors of December 17, 2025, reconvened and was called to order by President Gorke at 7:54 p.m. President Gorke reported that there was nothing to report.

## **K. INDIVIDUAL DIRECTOR REPORTS**

No reports were given.

**L. ANNOUNCEMENTS**

1. Next Regular Board Meeting January 21, 2025.
2. Morongo Valley Light Parade December 20, 2025.

**M. ADJOURNMENT**

Moved: Director Tolbert      Second: Director Fisher      Vote: 3/0