

**MORONGO VALLEY COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS**  
11207 OCOTILLO STREET. MORONGO VALLEY, CA 92256

**REGULAR BOARD MEETING MINUTES**

6:00 p.m. Regular Business

**September 21, 2022**

Conference In Person  
Covington Park – Multi Purpose Room  
11207 Ocotillo Street  
Morongo Valley, CA 92256

<https://morongocsd.specialdistrict.org/U29T>

*The Morongo Valley Community Services District complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call (760) 363-6454. Materials related to any items on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the CSD Main Office, 11207 Ocotillo Street, Morongo Valley, CA 92256.*

**A. CALL TO ORDER**

**The Regular Board Meeting of September 21, 2022, was called to order at 6:06 PM.**

**B. ROLL CALL**

1. Christina Gorke, President, Absent
2. Shawna Johnson, Vice President, Present
3. Kristina Brook, Director, Present
4. Johnny Tolbert, Director, Present
5. Jennifer Henning, Director, Present

**C. PLEDGE OF ALLEGIANCE**

**D. PUBLIC COMMENTS**

Glenn Sheppard – I've been in the community for 22 years; I do the Firefighter Auxiliary. I'm here to discuss the kitchen. I miss our pancake breakfast. The fire staff does need stuff, even if they don't look like it. I want to get the kitchen up to compliance. I want to get this kitchen back up and running. I just want to let you know I'm back and here to help.

**E. APPROVAL OF THE AGENDA**

1. Agenda for the Regular Board Meeting of September 21, 2022.

**MOTION:** Director Tolbert motioned to approve the agenda for the Regular Board Meeting of September 21, 2022, as presented.

**SECOND:** Director Henning seconds.

**RESULT:** Motion passes with a 4/0 vote.

#### **F. AGENCY REPORTS**

1. Sheriff's Report – San Bernardino County Sheriff's Representative

**Not in attendance.**

2. General Manager / Fire Chief Report – James Brakebill

**Chief Brakebill began his report by stating he attended all the Firefighter Auxiliary's meetings; they are always there for the fire staff. He mentioned fire prevention week is October 9-15. He informed the Board that the Fire Department is working on creating a maintenance schedule for the vehicles. He went on to state that during the month of September there were a total of 35 incidents.**

3. Morongo Valley Sports League – Buddy Stogner

**Not in attendance.**

4. Community Relations Committee – Director Tolbert and Gorke

**Nothing to report.**

5. General Manager Recruitment Ad Hoc Committee – Director Tolbert and Henning

**Director Tolbert stated there were three different General Manager descriptions, that he and Director Henning would like the Board to take the next month to look over and bring back comments during the next Regular Board Meeting. Director Henning noted that all Directors should feel free to bring back comments, edits, and suggestions.**

6. Fire services Ad Hoc Committee – Director Brook and Director Gorke

**Nothing to report.**

7. Community Center Ad Hoc Committee – President Gorke and Director Johnson

**Nothing to report.**

8. BLM Tower Ad Hoc Committee – Director Henning

**Nothing to report.**

9. Cash / Checks Disbursements & Credit Card Purchases for September – Director Tolbert

**Director Tolbert mentioned that for the month of September the cash disbursements were \$120,796.52. That is \$368,447.26 lower than last month. There were seven bills that were outside the normal monthly bills totaling in \$31,404.08, meaning our**

normal monthly bills were \$89,392.44. There is a total of \$7,645.53 held in the districts restricted funds. As of August 31, the District received \$158,180 in property taxes, \$49,722.61 from OES, and \$46,245.40 in grant reimbursements. As of August 31, the District has a total of \$510,216.91 in the bank.

#### G. CONSENT CALENDAR

1. Minutes of the Regular Board Meeting of May 18, 2022.
2. Minutes of the Special Board Meeting of May 24, 2022.
3. Minutes of the Special Board Meeting of May 27, 2022.
4. Minutes of the Regular Board Meeting of June 15, 2022.
5. Minutes of the Special Board Meeting of June 17, 2022.

**MOTION:** Director Tolbert motioned to approve the consent calendar as presented.

**SECOND:** Director Johnson seconds.

**RESULT:** Motion passed with a 4/0 vote.

#### H. NEW BUSINESS

1. RESOLUTION 22-13 AB 361 RECERTIFICATION

**During the Regular Board Meeting of August 17, 2022, the Board passed Resolution 22-12 to allow online meetings pursuant to AB 361. It was noted that for this Resolution to remain valid, it would need to be reapproved every 30 days. The Board of Directors discussed and approved Resolution 22-13 recertifying remote Board meetings under AB 361.**

**MOTION:** Director Tolbert motioned to approve Resolution 22-13 AB 361 Recertification.

**SECOND:** Director Henning seconds.

**RESULT:** Motion passed with a 4/0 vote.

2. COVINGTON PARK TREE TRIMMING

**Director Tolbert stated SDRMA stated we needed to get the trees fixed due to the liability, if somebody was hurt by a tree it could cost the District. Director Henning voiced concerns for the two bids that were brought to the Board of Directors; one for \$31,465.00 by Arbor Pro and the second for \$20,300 by Efrain Tree Services, stating that there was not enough information provided in the bids. Office staff was directed to get 3 more bids and bring them back to the Board during a special meeting.**

**MOTION:** Director Henning motioned to approve obtaining quotes to barricade the parking area under the trees along Vale Drive and obtain additional bids to mitigate tree branches that are a public safety risk.

**SECOND:** Director Johnson seconds.

**ROLL CALL:** President Gorke, Absent; Director Johnson, Aye; Director Tolbert, Aye; Director Brook, Aye; Director Henning, Aye.

**RESULT:** Motion passed with a 4/0 vote.

3. BOARD OF DIRECTOR TITLES

**The Board of Directors reviewed and discussed the Board of Directors titles stating that this should be brought back after the new Board members are on the Board.**

I. **CLOSED SESSION – 7:41 PM**

The Regular Closed Session of the Board of Directors of September 21, 2022, was called to order by Vice-Chair Johnson at 7:41 p.m., with Director Brook, Director Tolbert, Director Henning, and Chief Brakebill present.

The meeting convened into Closed Session to discuss the following items as listed on the Regular Closed Session Meeting Agenda:

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant Exposure to Litigation

Pursuant to [Government Code Section 54956.9(d)(2)]:

One potential case

2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

[Government Code Section 54956.9(d)(1)]

Name of Case: Casillas v. Morongo Valley Community Services District, et al.,  
San Bernardino County Superior Court Case No. CIVSB2208577

J. **ANNOUNCEMENT OF REPORTABLE CLOSED SESSION ACTIONS**

The Regular Meeting of the Board of Directors of September 21, 2022, reconvened and was called to order by Vice-Chair Johnson at 8:54 p.m.

Chief Brakebill reported that the Board of Directors received briefings from Legal Counsel and provided direction to Staff regarding the agenized Closed Session Items but did not take any reportable action.

K. **INDIVIDUAL DIRECTOR REPORTS**

1. President Gorke - Absent

2. Vice President Johnson – Nothing to report
3. Director Brook – Nothing to report
4. Director Tolbert – Nothing to report
5. Director Henning – Requested, “Kitchen Improvement Update and Status” be agenized for discussion at the regular October Board Meeting.

**L. ANNOUNCEMENTS**

1. Next Regular Board Meeting October 19, 2022

**M. ADJOURNMENT**

The CSD Board of Directors adjourned at 8:56 p.m.

Moved: Director Tolbert      Second: Director Henning      Vote: Unanimous