

**MORONGO VALLEY COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS**

11207 OCOTILLO STREET. MORONGO VALLEY, CA 92256

**REGULAR BOARD MEETING MINUTES**

6:00 p.m. Regular Business

**August 21, 2024**

Covington Park – MPR  
11165 Vale Drive  
Morongo Valley, CA 92256

<https://morongocsd.specialdistrict.org/>

This Board Meeting will take place in person at the Covington Park MPR, located at the address above. As a convenience to the public, the meeting will be livestreamed for those who wish to observe remotely. Please note that due to the in-person meeting format and technical limitations, members of the public will only be able to provide public comment in person. Please also note that in the event of technical issues that disrupt the meeting livestream, the meeting will continue.

Meeting Livestream VIA Zoom ID: 831 195 1032 Passcode: 63948

*The Morongo Valley Community Services District complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call (760) 363-6454. Materials related to any items on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the CSD Main Office, 11207 Ocotillo Street, Morongo Valley, CA 92256.*

**A. CALL TO ORDER**

The Regular Board Meeting of August 21, 2024, was called to order at 6:00 p.m.

**B. ROLL CALL**

1. Christina Gorke, President, present
2. Lynn Watts, Vice President, present
3. Johnny Tolbert, Director, present
4. Lance Fisher, Director, present
5. Steve Hayden, Director, present

**C. PLEDGE OF ALLEGIANCE**

**D. PUBLIC COMMENTS**

The Board of Directors now takes time to consider your comments on items which are on the agenda. The acting Chairperson will recognize you at the appropriate time to assist in the orderly and timely conduct of the meeting. When called upon to speak, please state your name and residence. Comments will be limited to three (3) minutes or less for both agenda items and non-agenda items. If you wish to comment on an agenda item or non-agenda item during Public Comment or raise your hand. In addition, members of the public may submit comments electronically prior to the meeting using the form on the District's website. The acting Chairperson will recognize all electronic comments submitted at least 48 hours prior to the meeting either by reading the comment(s) at the meeting or noting on the record that comments were received and provided to the Board at or before the meeting.

Meg Foley  
Karen Lowe

## **E. ADDITIONS TO, AND/OR REORDER OF, THE AGENDA**

The Board generally considers items in the order listed on the agenda. However, items may be considered in any order as established by the direction of the Board. Under certain circumstances, new agenda items may be added by unanimous vote of the Board. [Gov. Code Sec. 54954.2(b)(2)]

1. Agenda for the Regular Board Meeting of August 21, 2024.

**President Gorke added items H1 BLM tower project committee and item H2 military honor guard under new business.**

**MOTION:** Director Tolbert motioned to accept the agenda for the Regular Board Meeting of August 21, 2024, with the amendments.

**SECOND:** Director Fisher

**RESULT:** Motion passes with a 5/0 vote

## **F. AGENCY REPORTS**

1. Sheriff's Report – San Bernardino County Sheriff's Representative

**Sargent Scalise reported second week of school the Sherriff's Department are upstaffing. Advising community members to be careful and slow down around the little folks. Someone stole a fire hydrant. If anyone see it, please report it.**

2. General Manager – Brittany Chavez

**General Manager Brittany Chavez reported that For the months of June and July we received \$3,024 in donations. \$2,450 was put into the reserve program to get it up and running. \$1,050 was spent on uniforms for new reserves and \$1,400 was spent on reserve payroll. Buddy removed broken benches from the park and the MPR and Mesquite room were painted by the road group. Steve Kennedy will be attending a seminar in September for SB 525 at no cost to the District.**

3. Fire Chief Report – Ryan McEachen

**Chief McEachen reported for the month of July there were a total of 55 calls. On August 6, 2024, there was a fundraiser for the fire department. Big thanks to Engineer Waters for putting that idea out there. Strike team just came back from the park fire in the Chino area, they were there for 14 days.**

4. Cash / Check Disbursements & Credit Card Purchases for July \$68,172.67 – Director Tolbert

**Director Tolbert reported in July the total spending for the CSD was \$68,172.67. Bills outside our normal monthly bills were Pacific Western bank, Allstar Fire Equipment, San Bernardino County, Streamline, 2 hot uniforms and gold mountain news media.**

## **G. CONSENT CALENDAR**

Items on the consent calendar are routine matters or formal documents covering previous District Board instruction. Items may be acted on by one motion of the Board unless a Board Member requests a separate discussion and/or action on an item.

1. Minutes of the Regular Board Meeting of June 16, 2024.

**MOTION:** President Gorke motioned to accept the Minutes of the Regular Board Meeting of June 16, 2024, as presented.

**SECOND:** Director Tolbert

**RESULT:** Motion passes with a 5/0 vote

## H. NEW BUSINESS

1. BLM TOWER PROJECT AD HOC COMMITTEE

**President Gorke to head the Ad Hoc Committee.**

**MOTION:** Director Tolbert motioned to have the General manager draft a letter to BLM with President Gorke's signature.

**SECOND:** President Gorke

**RESULT:** Motion passes with a 5/0 vote

2. MILITARY HONOR GUARD

**MOTION:** Director Tolbert motioned to allow the Military Honor Guard to take place ensuring that will be handle by the military and greenlighted by the preserve.

**SECOND:** President Gorke

**RESULT:** Motion passes with a 5/0 vote

3. SMITH MARION & CO AUDIT ENGAGEMENT LETTER

**MOTION:** Director Tolbert motioned to accept the Smith Marion & CO Audit Engagement Letter.

**SECOND:** President Gorke

**RESULT:** Motion passes with a 5/0 vote

4. QUICKBOOKS BILL PAY

**MOTION:** President Gorke motioned to move forward with QuickBooks bill pay.

**SECOND:** Director Tolbert

**RESULT:** Motion passes with a 5/0 vote

5. EF RECOVERY COLLECTION PROCESS

**Tabled; office staff to revise fee schedule. Reach out to Smith Marion & CO for tracking questions.**

6. INSTRUCTIONAL SERVICE AGREEMENT (ISA) WITH COPPER MOUNTAIN COLLEGE

**No action was taken.**

7. MORONGO VALLEY FIRE STATION BAY DOOR/WALL

**MOTION:** Director Watts motioned to accept the bid for Darrell to fix the bay door and wall.

**SECOND:** Director Tolbert

**RESULT:** Motion passes with a 5/0 vote

8. RESTRICTED FUNDS ACCOUNTS

**No action was taken.**

9. RESOLUTION NO. 24 - 04 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MORONGO VALLEY COMMUNITY SERVICES DISTRICT IN APPRECIATION OF THE EXEMPLARY SERVICE OF JAMES A. BRAKEBILL

**MOTION:** President Gorke motion to accept Resolution No. 24 – 04 a Resolution Of The Board Of Directors of The Morongo Valley Community Services District In Appreciation of the Exemplary Service of James A. Brakebill.

**SECOND:** Director Fisher

**RESULT:** Motion passes with a 5/0 vote

10. JAMES A. BRAKEBILL RETIREMENT CEREMONY

**The Board of Directors presented Chief Brakebill with a retirement badge to honor his career with the Morongo Valley Community Services District.**

I. INDIVIDUAL DIRECTOR REPORTS

1. President Gorke – BLM tower project meeting is September 5, 2024, in the MPR.
2. Vice President Watts – it was a nice month off in July. Thanks to Brittany for sticking to the budget.
3. Director Tolbert – thank you to the men and women of the Fire Department, thank you to Chief and Brittany; thank you very much for everything you’ve been doing.
4. Director Fisher – thank you everybody. Thank you Chief Brakebill.
5. Director Hayden – thanks for showing up.

J. ANNOUNCEMENTS

1. Next Regular Board Meeting September 18, 2024

K. ADJOURNMENT

The Board of Directors adjourned the Regular Board Meeting of August 21, 2024, at 6:54 p.m.

Moved: President Gorke      Second: Director Tolbert      Vote: 5/0