

MORONGO VALLEY COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS
11207 OCOTILLO STREET. MORONGO VALLEY, CA 92256

REGULAR BOARD MEETING AGENDA

6:00 p.m. Regular Business

February 21, 2024

Covington Park – MPR
11165 Vale Drive
Morongo Valley, CA 92256

<https://morongocsd.specialdistrict.org/>

This Board Meeting will take place in person at the Covington Park MPR, located at the address above. As a convenience to the public, the meeting will be livestreamed for those who wish to observe remotely. Please note that due to the in-person meeting format and technical limitations, members of the public will only be able to provide public comment in person. Please also note that in the event of technical issues that disrupt the meeting livestream, the meeting will continue.

Meeting Livestream VIA Zoom ID: 506 966 7982 Passcode: 629875

The Morongo Valley Community Services District complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call (760) 363-6454. Materials related to any items on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the CSD Main Office, 11207 Ocotillo Street, Morongo Valley, CA 92256.

A. CALL TO ORDER

B. ROLL CALL

1. Christina Gorke, President
2. Lynn Watts, Vice President
3. Johnny Tolbert, Director
4. Lance Fisher, Director
5. Steve Hayden, Director

C. PLEDGE OF ALLEGIANCE

D. PUBLIC COMMENTS

The Board of Directors now takes time to consider your comments on items which are on the agenda. The acting Chairperson will recognize you at the appropriate time to assist in the orderly and timely conduct of the meeting. When called upon to speak, please state your name and residence. Comments will be limited to three (3) minutes or less for both agenda items and non-agenda items. If you wish to comment on an agenda item or non-agenda item during Public Comment or raise your hand. In addition, members of the public may submit comments electronically prior to the meeting using the form on the District's website. The acting Chairperson will recognize all electronic comments submitted at least 48 hours prior to the meeting either by reading the comment(s) at the meeting or noting on the record that comments were received and provided to the Board at or before the meeting.

E. ADDITIONS TO, AND/OR REORDER OF, THE AGENDA

The Board generally considers items in the order listed on the agenda. However, items may be considered in any order as established by the direction of the Board. Under certain circumstances, new agenda items may be added by unanimous vote of the Board. [Gov. Code Sec. 54954.2(b)(2)]

1. Agenda for the Regular Board Meeting of February 21, 2024.

-ACTION ITEM-

RECOMMENDATION: Accept and approve the February 21, 2024, agenda.

F. AGENCY REPORTS

1. Sheriff's Report – San Bernardino County Sheriff's Representative
2. General Manager – Brittany Chavez
3. Fire Chief Report – James Brakebill
4. Cash / Check Disbursements & Credit Card Purchases for January \$125,298.68 – Director Tolbert

G. CONSENT CALENDAR

Items on the consent calendar are routine matters or formal documents covering previous District Board instruction. Items may be acted on by one motion of the Board unless a Board Member requests a separate discussion and/or action on an item.

1. Minutes of the Regular Board Meeting of January 17, 2024.
-ACTION ITEM-
RECOMMENDATION: *Approve*
2. Minutes of the Special Board Meeting of January 31, 2024.
-ACTION ITEM-
RECOMMENDATION: *Approve*
3. Minutes of the Special Board Meeting of February 3, 2024.
-ACTION ITEM-
RECOMMENDATION: *Approve*
4. Minutes of the Special Board Meeting of February 9, 2024.
-ACTION ITEM-
RECOMMENDATION: *Approve*

H. NEW BUSINESS

1. FIRE CHIEF JOB DESCRIPTION
-ACTION ITEM-
RECOMMENDATION: Directors Watts and Fisher created an updated Fire Chief job description. It is recommended that the Board of Directors discuss, review, and accept the Fire Chief job description.
2. GENERAL MANAGER CONTRACT
-ACTION ITEM-
RECOMMENDATION: It is recommended that the Board of Directors discuss, review, and accept renewing the Interim General Manager Contract between the Morongo Valley Community Services District and Brittany Chavez.
3. SMITH MARION & CO AUDIT DRAFT
-ACTION ITEM-
RECOMMENDATION: It is recommended that the Board of Directors discuss, review, and approve the Smith Marion & Co audit draft.
4. MVCSD POLICY HANDBOOK

DISCUSSION: It is recommended that the Board of Directors discuss, review, and accept an updated handbook for the Morongo Valley Community Services District.

5. BEST BEST & KRIEGER PAST DUE INVOICES

-ACTION ITEM-

RECOMMENDATION: It has been brought to the office staff's attention that there are past due invoices from BB&K dating back to May of 2023. It is recommended that the Board of Directors review, discuss and approve payment for these invoices.

6. TOBACCO FREE COVINGTON PARK

DISCUSSION: The Firefighter Auxiliary has requested that Covington Park become tobacco free. It is recommended that the Board of Directors discuss Covington Park becoming a tobacco free park.

7. RESOLUTION 2024-01 AGREEMENT BETWEEN MORONGO VALLEY COMMUNITY SERVICES DISTRICT AND THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE) FOR DISPATCH SERVICES DURING THE FISCAL YEARS OF 2023 - 2026

-ACTION ITEM-

RECOMMENDATION: This agreement provides Dispatch Services from Cal Fire to the Morongo Valley Fire Department through State Fiscal Year 2023-2026. It is recommended that the Board of Directors accept, approve, and sign Resolution 2024-01.

8. FEE WAIVER FORM FOR RESIDENTAL MEDICAL SERVICES RENDERED

-ACTION ITEM-

RECOMMENDATION: During the Special Board Meeting of September 6, 2023, it was discussed to allow fee waivers for Morongo Valley residents. It is recommended that the Board of Directors discuss, review, and approve the fee waiver form for office staff to utilize.

9. MOU NEGOTIATION TEAM

-ACTION ITEM-

RECOMMENDATION: The MOU between the Morongo Valley Community Services District and the Morongo Valley Professional Firefighters, IAFF Local 5028 is up for renewal. It is recommended that the Board of Directors discuss, review, and approve a MOU negotiation team.

10. COMPENSATING A GENERAL MANAGER

-ACTION ITEM-

RECOMMENDATION: The Morongo Valley Community Services District has moved forward with separating the General Manager and Fire Chief roles. Since then, questions have risen regarding how the District will afford separate roles. It is recommended that the Board of Directors discuss and review how the current budget will support this.

11. TMOBILE HOMETOWN GRANT PROJECT

-ACTION ITEM-

RECOMMENDATION: T-Mobile is investing \$25 million into 500 rural towns over 5 years to jumpstart projects and build stronger communities. It is recommended that the Board of Directors discuss, review, and approve moving forward with this grant.

12. GENERAL MANAGER VACATION TIME REQUEST

-ACTION ITEM-

RECOMMENDATION: Brittany Chavez is requesting to take vacation time between February 23, 2024, and February 28, 2024. It is recommended that the Board of Directors discuss, review, and approve the vacation time.

I. CLOSED SESSION

1. Conference with Labor Negotiators
(Government Code Section 54957.6)
Designated District Representatives: James Brakebill and Brittany Chavez
Employee Organization: Morongo Valley Professional Firefighters, IAFF Local 5028
2. Conference with Legal Counsel – Anticipated Litigation
Initiation of litigation pursuant to Government Code Section 54956.9(d)(4)
One potential case
3. Public Employee Performance Evaluation
(Government Code Section 54957)
Title: Fire Chief
4. Conference with Labor Negotiator
(Government Code Section 54957.6)
Designated District Representative: Steven M. Kennedy, General Counsel
Unrepresented Employee: Fire Chief

J. CLOSED SESSION REPORT

K. INDIVIDUAL DIRECTOR REPORTS

1. President Gorke
2. Vice President Watts
3. Director Tolbert
4. Director Fisher
5. Director Hayden

L. ANNOUNCEMENTS

1. Next Regular Board Meeting March 20, 2024
2. Morongo Valley CSD Board of Directors Meet and Greet February 25, 2024, from 1:00 – 3:00 p.m. at the Small Town Grill.
3. Morongo Valley CSD Board of Directors Meet and Greet March 2, 2024, from 1:00 – 3:00 p.m. at Spaghetti Western.

M. ADJOURNMENT

Moved: Second: Vote:

I certify under penalty of perjury under California State Law that the foregoing agenda for the Morongo Valley CSD Board of Directors meeting was posted in the District Office Bulletin Board, the Covington Park Bulletin Board, and the Morongo Valley Café window not less than 72 hours prior to the meeting.



Brittany Chavez (Feb 16, 2024 12:04 PST)

Brittany Chavez, General Manager



Christina Gorke (Feb 16, 2024 11:09 PST)

Christina Gorke, President

Dated this 15th day of February 2024.









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Final Audit Report

2024-02-16

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