

**MORONGO VALLEY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS**
11207 Ocotillo Street
Morongo Valley, CA 92256

REGULAR BOARD MEETING MINUTES

Phone Conference via "Zoom"

Call: 1 (669) 900-6833 **Meeting ID:** 85217176490 **Password:** 986293

Public input/questions will be conducted through Microsoft Forms which can be found on our website under the "Board Meetings" tab. The Morongo Valley CSD is in alignment with the Order of the Health Officer of the County of San Bernardino for the Control of COVID-19 dated April 23, 2020 and still in effect.

More information on how to join a Zoom Meeting or access Public Comments is on our website.

<https://morongocsd.specialdistrict.org/>

6:00 p.m. Regular Business

February 17, 2021

The Morongo Valley Community Services District complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call (760) 363-6454.

Materials related to any items on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the CSD Main Office, 11207 Ocotillo Street, Morongo Valley, CA 92256.

Government Code Section 54954.2 (a)(3) [Brown Act] – States that, "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda".

A. CALL TO ORDER

The Regular Board Meeting of February 17, 2021 was called to order at 6:02 PM.

B. ROLL CALL

1. Gayl Swarat, President **X**
2. Kristina Brook, VicePresident **X**
3. Laurie Klimowicz, Director **X**
4. Johnny Tolbert, Director **X**
5. Christina Gorke, Director **X**

C. PLEDGE OF ALLEGIANCE

Vice President Brook led the Pledge of Allegiance.

D. APPROVAL OF THE AGEND

The Board generally considers items in the order listed on the agenda. However, items may be considered in any order as established by the direction of the Board. Under certain circumstances, new agenda items may be added by a two-thirds vote of the Board. [Gov. Code Sec. 54954.2(b)(2)]

1. Agenda for the Regular Board Meeting of February 17, 2021
It was mentioned to add a Public Comments section before the Agency Reports.

MOTION: Director Brook motioned to approve the Agenda for the Regular Board Meeting of February 17, 2021 with the amendment.

SECOND: Director Tolbert Seconds.

RESULT: Motion passed with a 5-0 Vote.

E. AGENCY REPORTS

1. Sheriff's Report – San Bernardino County Sheriff's Representative
The Sheriff was not in attendance.
2. Director of Operation's Report – Gerald Yearsley
Director of Operations Yearsley reminded the Board of Directors that the Form 700 were due. He also informed everyone that each meeting from here on out will have a new Zoom Meeting ID and password due to people hacking Zoom Meetings. He continued with the run and training reports.

MOTION: Director Tolbert motioned at approve the Director of Operations Report.

SECOND: Director Gorke Seconds.

RESULT: Motion passed with a 5-0 Vote.

3. Risk Management and Public Relations Ad Hoc Committee Report – Directors Klimowicz and Brook
There was nothing to report at this time.
4. Fire Apparatus Driving Parameters Ad Hoc Committee – Director Brook and Tolbert
There was nothing to report at this time.
5. Morongo Valley Community Services District and Fire Department Funding Ad Hoc Committee – President Swarat and Director Gorke
There was nothing to report at this time.

F. CONSENT CALENDAR

Items on the consent calendar are routine matters or formal documents covering previous District Board instruction. Items may be acted on by one motion of the Board unless a Board Member requests a separate discussion and/or action on an item.

1. Minutes of the Regular Board Meeting of January 20, 2020

MOTION: Director Tolbert motioned at approve the Minutes for the Regular Board Meeting of January 20, 2021.

SECOND: Director Brook Seconds.

RESULT: Motion passed with a 5-0 Vote.

2. Minutes of the Special Board Meeting of February 4, 2020

MOTION: Director Brook motioned at approve the Minutes for the Special Board Meeting of February 4, 2021.

SECOND: Director Gorke Seconds.

RESULT: Motion passed with a 5-0 Vote.

3. Cash/Checks Disbursements & Credit Card Purchases for January - \$49,658.10

MOTION: Director Tolbert motioned at approve the Cash / Checks Disbursements & Credit Card Purchases of January.

SECOND: Director Klimowicz Seconds.

RESULT: Motion passed with a 5-0 Vote.

G. NEW BUSINESS

1. ELECTION OF THE BOARD

Director Klimowicz nominated Gayl Swarat to be President.

MOTION: Director Klimowicz motioned for Gayl Swarat to remain President of the Board of Directors.

SECOND: Director Brook Seconds.

RESULT: Motion passed with a 5-0 Vote.

Kristina Brook was nominated for Vice President.

MOTION: President Swarat motioned for Kristina Brook to remain Vice President of the Board of Directors.

SECOND: Director Klimowicz Seconds.

RESULT: Motion passes with a 5-0 Vote.

2. 2019 – 2020 FISCAL YEAR SMITH MARION AND CO AUDIT DRAFT

The Board of Directors reviewed and approved the 2019 – 2020 fiscal year Smith Marion and CO audit draft.

MOTION: President Swarat motioned to approve the 2019 – 2020 fiscal year Smith Marion and CO audit draft.

SECOND: Director Tolbert Seconds.

RESULT: Motion passed with a 5-0 Vote.

3. 2020 – 2021 MIDYEAR BUDGET REVIEW

The Board of Directors reviewed and approved the 2020 – 2021 midyear budget review.

MOTION: Director Brook motioned to approve the 2020 – 2021 midyear budget review.

SECOND: Director Klimowicz Seconds.

RESULT: Motion passed with a 5-0 Vote.

4. COVINGTON PARK PER CAPITA GRANT COMMITTEE

The Board of Directors discussed creating a committee to work on the Covington Park Per Capita Grant. It was agreed that President Swarat, Director Gorke, Director of Operations Yearsley, and Administrative Assistant Brittany would get together to work on the Covington Park Per Capita Grant. Director Brook stated that she would not mind reviewing it prior to submitting.

5. REPORT ON SOFTBALL PROGRESS

It is recommended that the Board of Directors discussed any progress for the soft ball 2021 softball season. Director of Operations reported that he is confident the kids will get to play if the CDC guidelines are followed. Director Tolbert stated that the Board of Directors should let them get started with the awareness that it can be taken away at any time. It was agreed to bring this item back as an action item at the next meeting.

6. RESOLUTION 20-02

The Board of Directors discussed Resolution 20-02. President Swarat mentioned that the first sentence should be stricken due to it being misleading. Board members not being allowed to contact the districts attorney on their own was discussed. The Board of Directors were asked to review Resolution 20 – 02, this will be further discussed at the next regular board meeting.

H. CLOSED SESSION MEETING

The Board of Directors went into closed session at 7:30 PM.

- 1. Public Employee Performance Evaluation, Title Director of Operations / General Manager**
(Government Code Section 54957)
Review Employee Performance

2. Conference without Legal Counsel - Anticipated Litigation

Significant exposure to litigation pursuant to Government Code 54956.9(d)(2):
One Potential Case

I. REPORT OUT ON CLOSED SESSION MEETING

The Board of Directors ended closed session at 9:41 PM.

1. Report out on Public Employee Performance Evaluation
2. Report out on Conference without Legal Counsel – Anticipated Litigation

President Swarat reported that somehow part of the closed session was leaked to the public. She hopes everyone will respect the Boards privacy. Discussions that happened within the closed session will be on next months agenda.

END OF ADMINISTRATIVE ITEMS

J. INDIVIDUAL DIRECTOR REPORTS

1. President Swarat – She appreciates all the guys and gals that make this place work.
2. Vice President Brook – Many thanks to the first responders.
3. Director Klimowicz – Much gratefulness to our first responders, she is praying for their safety.
4. Director Tolbert – Thank you to all the firefighters for their hard work.
5. Director Gorke – She’s looking forward to the next meeting and getting started on the park.

MORONGO VALLEY COMMUNITY SERVICES DISTRICT

K. ANNOUNCEMENTS

6. Next Regular Board Meeting: March 17, 2021

L. ADJOURNMENT

The Regular Board meeting of February 17, 2021 was adjourned at 9:46 PM.