

**Morongo Valley Fire Department
Fire Department Protection Guideline Letter Application
One- & Two-Family Dwellings and Manufacture Homes**

Applicant Information

Fire Department Protection Guideline Letter Application must be signed by the property owner only. The Fire Department Protection Guideline Letter will be issued to the property owner only. The property owner may elect to have a contractor or other person(s) submit this application and required documents as well as receive the Fire Department Protection Guideline Letter.

Requirements

- Please submit Plans and Fire Letter Application by email to:
 - (s.primack@morongovalleyfire.org)
- Setbacks
 - Existing and proposed construction
 - Distance between structures
- Accurate scale or dimensions
- Location and grade of driveway
- Locations of fire hydrant(s) See 507.5 Fire hydrant systems of a normal vehicle travel route to the edge of the driveway at the roadway.
- Distance from fire hydrant(s) to edge of driveway at the roadway (if applicable)
- Cross streets

Fire Letter Application can take up to 30 days

Project Description

Assessor's Parcel Number (APN):	Project Address:	Cross Street:
---------------------------------	------------------	---------------

Single Family Home: • Existing Square Footage: • New Square Footage: • Total Square Footage:	Two Family Home: • Existing Square Footage: • New Square Footage: • Total Square Footage:	Manufactured Home: • Existing Square Footage: • New Square Footage: • Total Square Footage:
Does a water purveyor provide water to the property? <input type="radio"/> Yes <input type="radio"/> No	Does the existing structure have an automatic fire sprinkler system? <input type="radio"/> Yes <input type="radio"/> No	

Property Owner Information

Property Owner's Name:	Mailing Address:	Phone Number:
Email Address:		Secondary Phone Number:

Contractor Information

Contractor's Name:	Mailing Address:	Phone Number:
Email Address:		Secondary Phone Number:

I certified as property owner of the above property that all information of this application pertaining to the above project is true and correct to the best of my knowledge.

Property Owner's Name:	Property Owner's Signature:	Date:
------------------------	-----------------------------	-------

Official Use Only:

Received Via: <input type="radio"/> U.S. Mail <input type="radio"/> Person <input type="radio"/> Email <input type="radio"/> Fax	Received By: _____ Date: _____
--	-----------------------------------

purposes, the fire code official is authorized to require a key box to be installed in an approved location. The key box shall be of an approved type listed in accordance with UL 1037, and shall contain keys to gain necessary access as required by the fire code official.

506.1.1 Locks. An approved lock shall be installed on gates or similar barriers where required by the fire code official.

506.1.2 Key boxes for nonstandardized fire service elevator keys. Key boxes provided for nonstandardized fire service elevator keys shall comply with Section 506.1 and all of the following:

1. The key box shall be compatible with an existing rapid entry key box system in use in the jurisdiction and approved by the fire code official.
2. The front cover shall be permanently labeled with the words "Fire Department Use Only—Elevator Keys."
3. The key box shall be mounted at each elevator bank at the lobby nearest to the lowest level of fire department access.
4. The key box shall be mounted 5 feet 6 inches (1676 mm) above the finished floor to the right side of the elevator bank.
5. Contents of the key box are limited to fire service elevator keys. Additional elevator access tools, keys and information pertinent to emergency planning or elevator access shall be permitted where authorized by the fire code official.
6. In buildings with two or more elevator banks, a single key box shall be permitted to be used where such elevator banks are separated by not more than 30 feet (9144 mm). Additional key boxes shall be provided for each individual elevator or elevator bank separated by more than 30 feet (9144 mm).

Exception: A single key box shall be permitted to be located adjacent to a fire command center or the non-standard fire service elevator key shall be permitted to be secured in a key box used for other purposes and located in accordance with Section 506.1.

506.2 Key box maintenance. The operator of the building shall immediately notify the fire code official and provide the new key where a lock is changed or rekeyed. The key to such lock shall be secured in the key box.

**SECTION 507
FIRE PROTECTION WATER SUPPLIES**

507.1 Required water supply. An approved water supply capable of supplying the required fire flow for fire protection shall be provided to premises on which facilities, buildings or portions of buildings are hereafter constructed or moved into or within the jurisdiction.

507.2 Type of water supply. A water supply shall consist of reservoirs, pressure tanks, elevated tanks, water mains or

other fixed systems capable of providing the required fire flow.

507.2.1 Private fire service mains. Private fire service mains and appurtenances shall be installed in accordance with NFPA 24 *as amended in Chapter 80*.

507.2.2 Water tanks. Water tanks for private fire protection shall be installed in accordance with NFPA 22.

507.3 Fire flow. Fire-flow requirements for buildings or portions of buildings and facilities shall be determined by an approved method *or Appendix B*.

507.4 Water supply test. The fire code official shall be notified prior to the water supply test. Water supply tests shall be witnessed by the fire code official or approved documentation of the test shall be provided to the fire code official prior to final approval of the water supply system.

507.5 Fire hydrant systems. Fire hydrant systems shall comply with Sections 507.5.1 through 507.5.6 *and Appendix C or by an approved method*.

507.5.1 Where required. Where a portion of the facility or building hereafter constructed or moved into or within the jurisdiction is more than 400 feet (122 m) from a hydrant on a fire apparatus access road, as measured by an approved route around the exterior of the facility or building, on-site fire hydrants and mains shall be provided where required by the fire code official.

Exception: For Group R-3 and Group U occupancies, *equipped throughout with an approved automatic sprinkler system installed in accordance with Section 903.3.1.1, 903.3.1.2 or 903.3.1.3*, the distance requirement shall be not more than 600 feet (183 m).

507.5.1.1 Hydrant for standpipe systems. Buildings equipped with a standpipe system installed in accordance with Section 905 shall have a fire hydrant within 100 feet (30 480 mm) of the fire department connections.

Exception: The distance shall be permitted to exceed 100 feet (30 480 mm) where approved by the fire code official.

507.5.2 Inspection, testing and maintenance. Fire hydrant systems shall be subject to periodic tests as required by the fire code official. Fire hydrant systems shall be maintained in an operative condition at all times and shall be repaired where defective. Additions, repairs, alterations and servicing shall comply with approved standards. Records of tests and required maintenance shall be maintained.

507.5.3 Private fire service mains and water tanks. Private fire service mains and water tanks shall be periodically inspected, tested and maintained in accordance with *California Code of Regulations, Title 19, Division 1, Chapter 5*.

1. Private fire hydrants of all types: Inspection annually and after each operation; flow test and maintenance annually.

PLAN CHECK INSTRUCTIONS

- Please submit Plans and Fire Letter Application by email to:
(s.primack@morongovalleyfire.org)
- Fire Hydrant Flow Test (Golden State Water Company)
- Fire Department Protection Guideline Letter Application
(Morongo Valley Fire Department)
- Site Plan
- Floor plans
- Elevations
- Sections and details
- Material schedules
- Fire sprinkler plans
- Fire Letter Application can take up to 30 days

MORONGO VALLEY COMMUNITY SERVICES DISTRICT AND FIRE
DEPARTMENT

11207 OCOTILLO STREET, MORONGO VALLEY CA 92256

TELEPHONE (760) 363-6454